

Department of Food, Civil Supplies and Consumer Affairs Punjab, Chandigarh.
ਖੁਰਾਕ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਅਤੇ ਖਪਤਕਾਰ ਮਾਮਲੇ ਵਿਭਾਗ, ਪੰਜਾਬ, ਚੰਡੀਗੜ
AnaajBhawan, Sector 39-C, Chandigarh

ਸੇਵਾ ਵਿੱਚ

through email only

1. ਸਮੂਹ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਜ਼-ਕਮ-ਚੇਅਰਮੈਨ, ਜ਼ਿਲ੍ਹਾ ਟੈਂਡਰ ਕਮੇਟੀ, ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ।
2. ਸਮੂਹ ਕਮਿਸ਼ਨਰ ਪੁਲਿਸ/ਐਸ.ਐਸ.ਪੀ., ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ।
3. ਸਮੂਹ ਡਿਪਟੀ ਡਾਇਰੈਕਟਰ (ਫੀਲਡ), ਖੁਰਾਕ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਅਤੇ ਖਪਤਕਾਰ ਮਾਮਲੇ, ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ।
4. ਸਮੂਹ ਜ਼ਿਲ੍ਹਾ ਕੰਟਰੋਲਰ, ਖੁਰਾਕ, ਸਿਵਲ ਸਪਲਾਈਜ਼ ਅਤੇ ਖਪਤਕਾਰ ਮਾਮਲੇ, ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ।

ਮੀਮੋ ਨੰ: ਐਸ.ਏ.(ਬ/ਫ)ਬੀ.ਜੀ.1(964)-2021/1434
 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 16/12/2021

ਵਿਸ਼ਾ: ਫਸਲੀ ਸਾਲ 2022-23 ਦੌਰਾਨ ਖੁਰਾਕ ਜਿਨਸਾਂ ਦੀ ਲੇਬਰ ਅਤੇ ਕਾਰਟੇਜ ਪਾਲਿਸੀ ਜਾਰੀ ਕਰਨ ਬਾਰੇ।
 ਹਵਾਲਾ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ।

2. ਪੰਜਾਬ ਸਰਕਾਰ ਦੁਆਰਾ ਸਾਲ 2022-23 ਲਈ ਪ੍ਰਵਾਨ ਕੀਤੀ ਗਈ ਖੁਰਾਕ ਜਿਨਸਾਂ ਦੀ ਲੇਬਰ ਅਤੇ ਕਾਰਟੇਜ ਲਈ "The Punjab Foodgrains Labour & cartage Policy 2022-23" ਦੀ ਕਾਪੀ ਆਪ ਜੀ ਨੂੰ ਇਸ ਪੱਤਰ ਨਾਲ ਨੱਥੀ ਕਰਕੇ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਸਾਲ 2022-23 ਲਈ ਖੁਰਾਕ ਜਿਨਸਾਂ ਦੀ ਲੇਬਰ ਅਤੇ ਕਾਰਟੇਜ ਦੇ ਕੰਮ ਸਬੰਧੀ ਇਸ ਨੀਤੀ ਅਨੁਸਾਰ ਕਾਰਵਾਈ ਕੀਤੀ ਜਾਵੇ ਅਤੇ ਇਸ ਵਿੱਚ ਦਿੱਤੇ ਖੰਡਾਂ (ਕਲਾਜ਼ਾਂ) ਦੀ ਇੰਨ-ਬਿੰਨ ਪਾਲਣਾ ਕੀਤੀ ਜਾਵੇ।

3. ਉਕਤ ਤੋਂ ਇਲਾਵਾ ਇਸ ਨੀਤੀ ਅਧੀਨ ਖੁਰਾਕ ਤੇ ਸਪਲਾਈਜ਼ ਵਿਭਾਗ, ਪੰਜਾਬ ਦੁਆਰਾ ਸਮੇਂ ਸਮੇਂ ਸਿਰ ਕੀਤੀਆਂ ਜਾਣ ਵਾਲੀਆਂ ਸੇਵਾਵਾਂ ਦੀ ਇੰਨ ਬਿੰਨ ਪਾਲਣਾ ਕਰਨ ਨੂੰ ਵੀ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ। ਇਹ ਪਾਲਿਸੀ ਹਦਾਇਤਾਂ ਵਿਭਾਗ ਦੀ ਵੈਬ ਸਾਈਟ www.foodsuppb.gov.in ਤੇ ਵੀ ਉਪਲੱਬਧ ਹਨ। ਨੱਥੀ ਉਕਤ ਅਨੁਸਾਰ

੧੬ ਦਿਸੰਬਰ 2021
 16/12/2021

ਸੀਨੀਅਰ ਅਡੀਟਰ (ਬਜਟ/ਫੰਡ),
 ਵਾ: ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਖੁਰਾਕ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਅਤੇ ਖਪਤਕਾਰ ਮਾਮਲੇ ਵਿਭਾਗ, ਪੰਜਾਬ।

ਪਿੱਠ ਅੰਕਣ ਨੰ: (ਬ/ਫ)ਬੀ.ਜੀ. 1(964)-2021/1435 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 16/12/2021

ਉਪਰੋਕਤ ਦਾ ਇੱਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾਂ ਅਤੇ ਯੋਗ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ :-

1. ਜਨਰਲ ਮੈਨੇਜਰ, ਐਫ.ਸੀ.ਆਈ., ਪੰਜਾਬ ਰੀਜ਼ਨ, ਚੰਡੀਗੜ੍ਹ।
2. ਮੈਨੇਜਿੰਗ ਡਾਇਰੈਕਟਰ, ਪਨਗਰੇਨ, ਮਾਰਕਫੈਡ, ਪਨਸਪ ਅਤੇ ਵੇਅਰਹਾਊਸ ਚੰਡੀਗੜ੍ਹ।
3. ਸੁਪਰਡੈਂਟ ਆਮ ਰਾਜ ਪ੍ਰਬੰਧ ਵਿਭਾਗ ਮੰਤਰੀ ਮੰਡਲ ਮਾਮਲੇ ਸ਼ਾਖਾ ਦੇ ਪੱਤਰ ਨੰ: ਅੰ:ਵਿ:ਪ:ਨੰ:1/337/2021-1 ਕੈਬਨਿਟ/ 9790-94, ਮਿਤੀ 16-12-2021 ਦੇ ਹਵਾਲੇ ਵਿੱਚ ਸੂਚਨਾਂ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।
4. ਸੁਪਰਡੈਂਟ ਗ੍ਰਹਿ ਵਿਭਾਗ, ਸਿਵਲ ਸਕੱਤਰੇਤ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।
5. ਸਮੂਹ ਅਧਿਕਾਰੀ ਖੁਰਾਕ, ਸਿਵਲ ਸਪਲਾਈਜ਼ ਅਤੇ ਖਪਤਕਾਰ ਮਾਮਲੇ ਵਿਭਾਗ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।

੧੬ ਦਿਸੰਬਰ 2021
 16/12/2021

ਸੀਨੀਅਰ ਅਡੀਟਰ (ਬਜਟ/ਫੰਡ),
 ਵਾ: ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਖੁਰਾਕ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਅਤੇ ਖਪਤਕਾਰ ਮਾਮਲੇ ਵਿਭਾਗ, ਪੰਜਾਬ।

ਪਿੱਠ ਅੰਕਣ ਨੰ: (ਬ/ਫ)ਬੀ.ਜੀ. 1(964)-2021/1436 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 16/12/2021

ਉਪਰੋਕਤ ਦਾ ਇੱਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾਂ ਅਤੇ ਯੋਗ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ :-

1. ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ/ਮਾਨਯੋਗ ਮੁੱਖ ਮੰਤਰੀ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।
2. ਨਿੱਜੀ ਸਕੱਤਰ/ਖੁਰਾਕ ਤੇ ਸਪਲਾਈਜ਼ ਮੰਤਰੀ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।
3. ਨਿੱਜੀ ਸਕੱਤਰ/ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਖੁਰਾਕ, ਸਿਵਲ ਸਪਲਾਈਜ਼ ਅਤੇ ਖਪਤਕਾਰ ਮਾਮਲੇ ਵਿਭਾਗ, ਪੰਜਾਬ।
4. ਪੀ.ਏ/ਡਾਇਰੈਕਟਰ ਖੁਰਾਕ, ਸਿਵਲ ਸਪਲਾਈਜ਼ ਅਤੇ ਖਪਤਕਾਰ ਮਾਮਲੇ ਵਿਭਾਗ, ਪੰਜਾਬ।

੧੬ ਦਿਸੰਬਰ 2021
 16/12/2021

ਸੀਨੀਅਰ ਅਡੀਟਰ (ਬਜਟ/ਫੰਡ),
 ਵਾ: ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਖੁਰਾਕ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਅਤੇ ਖਪਤਕਾਰ ਮਾਮਲੇ ਵਿਭਾਗ, ਪੰਜਾਬ।

GOVERNMENT OF PUNJAB
DEPARTMENT OF FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS
ANAJ BHAVAN, SECTOR 39-C, CHANDIGARH

THE PUNJAB FOODGRAINS LABOUR & CARTAGE POLICY 2022

The Government of Punjab, through its State Procurement Agencies and the Food Corporation of India procures food grains (mainly paddy and wheat) on behalf of the Government of India, from various purchase centers situated in the State of Punjab. The procured food grains are then stored at different plinths /Godowns owned/ hired by State Procurement Agencies. The Cartage of food grains from mandis to various storage points, including rice mills, situated up to 8 KM from such mandi(s) as also the labour operations in the godowns (including P.E.G) needs to be carried out at minimum rates discovered through open competitive tenders. This policy for Labour and Cartage of food grains for the year 2022 lays down the necessary conditions for encouraging open, transparent, competitive bidding and grievance redressal which shall be as under:

1. Extent and Short title:

- (a) This policy shall be called as "The Punjab Foodgrains Labour & Cartage Policy 2022" and It shall be applicable to all labour operations carried out at storage centers, railheads and PEG godowns throughout the State of Punjab during the period from 01.01.2022 to 31.12.2022.
- (b) It shall be applicable to all Cartage operations involved in carriage of food grains and stock articles from mandis/railheads to various storage points, including rice mills, situated up to 8 KM from such mandi(s)/railheads.
- (c) It shall be applicable to all State procurement agencies in the State of Punjab & Food Corporation of India (FCI), involved in procuring of food grains for the Central pool or the State pool.

2. Definitions: -In this policy, unless the context otherwise requires, the following terms and expressions shall have the following meanings assigned to them:

- (a) **"Agreement"** means an agreement executed between the successful tenderer and the procurement agency, in the form as issued/prescribed under this policy by the Department.
- (b) **"Bankrupt/ Insolvent"** shall have the same meaning as has been defined in Section 79(3) of The Insolvency And Bankruptcy Code, 2016
- (c) **"Cartage"** means the carriage of food grains, gunny bales/bags and other stock articles (like Tarpaulins, crates etc.) from mandis, railheads to



storage points or from any place to any place within 8 km distance of such mandis(s) and /or storage places(s).

- (d) **“Competent Authority”** means the Director Food, Civil Supplies and Consumer Affairs Punjab, in the Department or any other officer so appointed or declared as 'competent authority' by him/her.
- (e) **“Commission agent”** means the Katcha artiya as defined in The Punjab Agricultural Produce Markets (General) Rules, 1962.
- (f) **“Contractor”** means the successful tenderer who has executed an agreement as defined in sub Clause (a) of this Clause, with the procurement agency(ies).
- (g) **“Department”** means the Department of Food, Civil Supplies and Consumer affairs, Government of Punjab.
- (h) **“District Tender Committee” “DTC”** means the Committee as formed under Clause 8 of this policy.
- (i) **“Family”** means a group of two or more persons living together and having a shared commitment to a domestic relationship or related through blood, marriage or legal adoption or unrelated persons who jointly occupy and have equal access to all areas of dwelling unit and who function together as an integrated economic unit provided that the onus on any person claiming himself/herself as not to be part of the family lies upon him to prove his separate residence and economic independence. Provided further that spouse(s) of the above person(s) would be included in the family unless legally separated by way of divorce duly registered with the competent authority.
- (j) **“Labour-charges”** means charges payable for labour operations, as prescribed in PR-66, carried out or to be carried out by the contractor in relation to food grains and/or stock articles at the rates finalized.
- (k) **“Labour Operations”** include all the operations given in the PR-66 (Mandi Proforma) issued under this policy
- (l) **“Labour and Construction Society or L&C Society”** means the Primary Cooperative Labour and Construction Society, registered as such under the Punjab Cooperative Societies Act, 1961.
- (m) **“Labour rates”** means the rates prescribed in PR-66 (Mandi Proforma) issued under this policy.

- (n) **"Member"** means the member of the cooperative society as defined in The Punjab Cooperative Societies Act, 1961 or a Worker Management Committee, as the case may be.
- (o) **"Person of Unsound Mind"** means an adult who for the reasons of infirmity of mind is incapable of managing himself/herself or his/her affairs.
- (p) **"Procurement Agency" or State Procurement Agency (SPA)** means any Government or Semi-Government body, Corporation, Government Company or Cooperative body, which has been authorized by the Government of Punjab to procure food grains on behalf of Government of India for Central Pool or for Public Distribution System/scheme of the Central Government or State Government.
- (q) **"State Level Committee" "SLC"** means a Committee comprising of State Food Secretary as Chairperson and Executive Director, Food Corporation of India, General Manager FCI, Punjab Region, Chairman Punjab Mandi Board and the Director Labour Department Punjab as members; which shall finalize the Schedule of Rates (SOR) and the fixation of mandi labour charges (MLC) and decide the acceptability of MLC rates finalized by the districts.
- (r) **"Successful Tenderer"** means a qualified tenderer, who has been awarded tender to perform labour and/or Cartage operations, as the case may be, by the District Tender Committee.
- (s) **"Tender form"** means the form designed to submit e-tenders under this policy on e-portal.
- (t) **"Tenderer"** means any person, persons or group of persons or body corporate including a L&C Society or a WMC who participates in the e-tender process under this policy for seeking award of labour and/or Cartage work.
- (u) **"Qualified tenderer"** means any tenderer who fulfills all the general and technical qualifications contained in Para-4 & 5 of this policy.
- (v) **"Worker Management committee (WMC)"** means a group of three or more workers at a storage centre authorized by a resolution of the workers at such storage centre to manage, carry out and execute the rights, obligations and liabilities under the agreement awarded under this policy for the conduct of labour operations, including participation in tendering process, supply of information and documents, submission of consent and



execution of agreements etc. The WMC shall be responsible for receiving payments from procurement agencies, making payments to workers as per work done, depositing EPF, ESI of workers with respective departments and deducting and depositing all statutory taxes/dues with concerned government authorities. A WMC must have a valid registration, PAN, Bank Account, EPF and ESI number in the name of such WMC.

3. General Information:

- (a) The labour operations and cartage work in the State of Punjab shall be got carried out by all State Procurement Agencies (SPAs) and FCI through an open competitive and transparent bidding process as per these policy guidelines and instructions issued thereunder from time to time.
- (b) Labour tenders (Including PEG) shall be called first from L&C societies and WMCs as per clause 6 of this policy for labour operations only. Provided, however, that where such contract for labour operation work(s) is not awarded to any L&C society or WMC, then, the procedure shall be adopted as mentioned in clause 6(G) of this policy.
- (c) The tenders for all PEG godowns at a centre will be called separately for each PEG godown.
- (d) The tenders for labour work will be called cluster wise. All the godowns except PEG godowns, of all state agencies at a storage centre will be considered as one cluster.
- (e) Cartage tenders shall be invited cluster wise. District Food and Supplies Controller, in consultation with the District Managers of all the procuring agencies, shall make a list of different clusters (Group of mandis) depending upon their geographical location, proximity, the arrival of wheat and/ or paddy in previous year and their distance from storage points/rice mills. The concerned DFSC will ensure that the clusters should be made in such a way so as to incur minimum expenditure on cartage of food grains. Clusters once made should not be ordinarily changed. However, in compelling circumstances if restructuring/alteration in clusters is necessary, it may be done, with the prior approval of concerned Deputy Director (Field), subject to the condition that no change shall be allowed in such clusters whose tenders have been finalized.
- (f) Loading of food grains in mandis will be carried out by the Commission Agents at the rates notified by the Punjab Mandi Board.

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- (g) All the Managing Directors (MDs) of State Procurement Agencies (SPAs); General Manager of FCI, Punjab Region; Members of District Tender Committees; tenderers; successful tenderers; contractors and all officials of the procuring agencies including FCI shall ensure compliance of these guidelines.
- (h) The advertisements for inviting tenders for transportation shall be published in at two least leading newspapers for wide publicity, out of which at least one shall be a Punjabi newspaper.
- (i) Tender Policy along with terms and conditions shall also be made available on department's web-site www.foodsuppb.gov.in.
- (j) A detailed notice containing the name of cluster, capacity of cluster and required EMD will be displayed on notice boards of concerned District Controller, Food and Civil Supplies and will also be displayed on e-portal along with bid documents.
- (k) *The tenders under this policy shall be called for the year 2022 and shall be valid for the period from 01.01.2022 to 31.12.2022.*

4. **General Qualifications:** Every tenderer shall fulfill the following general conditions, to be eligible for submitting his/its bid: -

- A. If the tender is submitted as an Individual/proprietor, such tenderer should be a citizen of India and not less than 18 years of age. If the tender is submitted by any society, company, association of persons or a partnership firm or WMC, it should be registered under the appropriate legislation or the rules framed there under and must upload valid registration certificate. In case of a L&C Society, it must be registered under The Punjab Cooperative Societies Act, 1961 and must upload valid registration certificate.
- B. If the tender is being submitted by a person/group of persons on behalf of an organization, society or firm or a company or a WMC, he/it must be duly authorized by the organization/society/firm/company/WMC to participate and negotiate in the tender process through a proper resolution of the Governing body and Authority letter must be issued for the same. Such resolution or authority letter stating that he/they have been duly authorized by such organization/firm or company/WMC to participate and negotiate in the tender process, shall also be uploaded along with technical bid.



C. Tenderer or any of his/its partners/Directors/Members/**family members** should not have incurred any of the following disqualifications and the entity submitting the tender will submit a self-declaration (Annexure-'A') to such effect that neither the tenderer nor any of its partners/Directors/Members/ family members:

- i. Have been declared bankrupt/Insolvent.
- ii. Have been blacklisted by any Govt. /Semi Govt. /Cooperative agency/Institution. Tenderer will upload a self-declaration to this effect. A tenderer who has been blacklisted by any State Procurement Agencies (SPAs) or FCI shall not be eligible to participate in the tender process, during the currency of such blacklisting. If any tenderer is found to be blacklisted at a later stage, his technical as well as financial bid shall be rejected and the earnest money as well as security (if any) deposited by him shall be forfeited.
- iii. Have been convicted with imprisonment for a period of more than three years in any criminal case by any court of law.
- iv. Owes any amount due by way of recovery by any procurement agency & PAFC, pending against the tenderer on the date of submitting tender. Tenderer shall submit a 'No due certificate' for this purpose, from all the State Procurement Agencies (SPAs) as also from Punjab Agro Foodgrains Corporation PAFC).

Note: A newly registered WMC participating for the first time in e-tenders shall be exempted from uploading/submitting 'No due certificate'.

- D. Tenderer/entity(ies) must possess a valid PAN card and shall have to upload the same in his technical bid.
- E. The tenderer shall also upload his valid and working mobile number and email-id so that he may be contacted by SMS or email or telephonically, as and when required for the smooth working.
- F. Tender once submitted is not transferable, to any other person(s).
- G. In case of Cartage or Labour& Cartage, No tenderer shall violate or act in contravention, to the provisions of:
- i. The Punjab Goods Carriages (Regulation and Prevention of Cartelization) Rules, 2017, issued vide notification No.

G.S.R.62/C.A.59/1988/Ss.79 and 96/2017, dated 13thDecember 2017 by the Department of Transport, Government of Punjab.

- ii. Notification No. 10/11/2017-1TP(PF)/1219535/1 dated 25-04-2018 and No. 10/11/2017-1TP(PF)/1219673/1 dated 25-04-2018 issued by Department of Transport, Govt. of Punjab for use of tractor -trolleys as Goods Transport Vehicles.

H. In order to ensure lifting of food grains within time stipulated by Punjab Mandi Board and to avoid glut in mandi(s) in public interest, tenderers will be allowed to use vehicles, registered outside Punjab State but possessing State permit, for the limited purpose of Cartage of Food grains procured by procuring agencies only.

5. Technical Qualifications:-

A. Tenderer shall deposit the earnest money as required under this policy for each cluster/PEG godown. If tenderer submits bid for more than one cluster/PEG godown, earnest money for each cluster shall be submitted separately.

(I) For Labour Works, either Labour Only or Labour & Cartage together:

B. Tenderer/entity(ies) applying for Labour work, whether Labour only or jointly with Cartage, must have a valid EPF & ESI number in the name of the tenderer/entity submitting the tender. The tenderer shall upload the copies of valid E.P.F and E.S.I. number.

C. In case of tenderer applying for labour, either alone or along with cartage, the tenderer must possess minimum number of workers (work force) as follows to perform the work of labour depending upon the capacity of each cluster/PEG godown. The tenderer will also upload the list of such workers:-

Capacity of Storage cluster/PEG {Arrival of wheat/paddy (whichever is higher) in cluster/Capacity of PEG} during RMS/KMS 2021-22	Minimum Number of Work Force (Members)
Less than 25,000 M.T.	50
> 25,000 tones but ≤ 50,000 M.T.	75
> 50,000 tones but ≤ 1,00,000 M.T.	100
>1,00,000 M.T. ≤ 2,00,000 M.T.	150
>2,00,000 M.T. ≤ 3,00,000 M.T.	200
>3,00,000 M.T. ≤ 4,00,000 M.T.	250
>4,00,000 M.T. ≤ 5,00,000 M.T.	300
>5,00,000 M.T.	350

Note 1. If any tenderer is applying for work at more than one cluster and/or PEG, he must have a minimum number of workers/ labour members required on the basis of capacity of all the clusters and/or PEG godown taken together.

Self-attested copies of adhaar cards of valid workers/labourers shall be submitted to the District Tender Committee, on the spot (i.e. at the time of evaluation of technical bid).

Note 2: To avoid misuse of lists of the labourers, the tenderer must give an affidavit (Annexure-'B') duly sworn before the Executive Magistrate that in case of finding that a tender has been awarded at any other centre elsewhere in the state before the date of award of the instant tender, using the same list of workers/labourers or with common names of workers/labourers in the list uploaded by him, his tender shall be liable to be declared disqualified.

Note 3 : If Aadhaar Numbers of labourers uploaded by the tenderer are found to be fake/invalid or duplicate at any stage, tender of the tenderer shall be rejected /cancelled and such tenderer shall be liable to face strict consequential action including blacklisting for a maximum period of 3 years and registration of criminal case.

(II) For Cartage Works, either Cartage Only or Labour & Cartage Together:

D. In case, tenderer/entity (ies) is/are applying for Cartage alone or Labour & Cartage together, the tenderer shall also have to upload copies of GST number and FSSAI certificate.

E. In case of tenderer applying for cartage, either alone or along with labour, he must possess a minimum number of trucks as follows to perform the work of cartage and shall upload the list of such trucks. If the tenderer submits a bid for cartage work in more than one cluster, or, if the tenderer submits a bid for cartage as well as transportation (under The Punjab Food Grains Transportation policy 2022) then the arrangement of the trucks has to be made for each cluster, separately. In any case, lists of trucks for cartage and transport should not overlap. Depending upon the capacity of each cluster tenderer must have an arrangement of trucks as under: -



Sr. No.	Total Arrival of wheat/paddy (whichever is higher) in Mandis during RMS/KMS-2021-22 falling under one cluster of cartage (Only mandi(s) from which cartage has to be done to be included to calculate capacity)	Minimum No. of Trucks (of 9 M.T. carrying capacity) required
1	Up to 5000 M.T.	20
2	5001 M.T. to 10,000 M.T.	40
3	10,001 M.T. to 20,000 M.T.	60
4	20,001 M.T. to 30,000 M.T.	90
5	30,001 M.T. to 40,000 M.T.	120
6	40,001 M.T. to 50,000 M.T.	150
7	50,001 M.T. to 75,000 M.T.	180
8	75,001 M.T. to 1,00,000 M.T.	210
9	Above 1,00,000 M.T.	240

Note-I: Number of trucks required shall be decided according to the tonnage capacity of vehicles i.e., if the trucks are having more tonnage capacity than 9 MT, the number of vehicles can be decreased accordingly.

Note-II: The Tenderer shall upload list of trucks which he intends to use for transportation work mentioning valid registration numbers and its/their carrying capacity as per the Registration Certificate and duly verified from <https://vahan.nic.in> or <http://parivahan.gov.in>.

Note-III: If a tenderer intends to use trucks from any registered firm, company or society, for the work of transportation, he shall have to upload either an undertaking issued by the said Firm, Company or Society on its letter head or an agreement executed by him with such registered firm, company or society, as the case may be, mentioning therein the number of trucks, their registration numbers and carrying capacity as per the Registration Certificate duly verified from <https://vahan.nic.in> or <http://parivahan.gov.in>.

Note-IV: The copies of Registration Certificates of all the trucks mentioned in the above list along with the copies of verification report generated from <https://vahan.nic.in> or <http://parivahan.gov.in>, shall be submitted to the District Tender Committee, on the spot (i.e. at the time of evaluation of technical bid).

Note V: If the registration certificates of trucks submitted by the tenderer is/are found to be invalid (i.e.RCs have expired and have not been renewed etc.), capacity of the invalid vehicles shall be deducted accordingly and tender of the

tenderer shall be liable to be rejected /cancelled, if the required capacity of the relevant cluster is not met.

Note-VI: If the registration number of trucks uploaded by the tenderer are found to be fake at any stage, tender of the tenderer shall be rejected/cancelled and such tenderer shall be liable to face strict consequential action including blacklisting/debarment for a maximum period of 3 years and registration of criminal case.

F. In case tenderer intends to tractor-trolleys, he will upload the list of the tractors as required in 5(E) along with the names and addresses of owners of tractors. At the time of opening of technical bid, he will submit consent from the tractor/trolley owner(s) for usage of tractor/trolleys.

G. In case of tenderer applying for cartage, either alone or along with labour, Tenderer must have minimum turn over from the cartage work of foodgrains of Govt agencies in any one financial year out of previous 3 financial years i.e., from 2018-19 to 2020-21 depending upon the capacity of the cluster applied for, as per the following table:-

Sr. No.	Total Arrival of Wheat/ Paddy (whichever is higher) in Mandis during RMS/KMS-2021-22 falling under one cluster. (Only mandi(s) from which cartage has to be done to be included to calculate capacity)	Minimum Turn Over required (In Rupees)
1	Up to 5000 M.T.	10,00,000
2	5001 M.T. to 10,000 M.T.	20,00,000
3	10,001 M.T. to 20,000 M.T.	40,00,000
4	20,001 M.T. to 30,000 M.T.	60,00,000
5	30,001 M.T. to 40,000 M.T.	80,00,000
6	40,001 M.T. to 50,000 M.T.	1,00,00,000
7	50,001 M.T. to 75,000 M.T.	2,00,00,000
8	75,001 M.T. to 1,00,000 M.T.	3,00,00,000
9	Above 1,00,000 M.T.	4,00,00,000

Note 1: - Copies of the audited balance sheet of the concerned financial years for which turnover has been uploaded shall also be uploaded with the Technical Bid as proof of turnover.

H. Tenderers applying for Combined Labour and Cartage work shall have to fulfil all technical qualifications mentioned from A to G above.

I. Tender form/Technical bid uploaded without attaching/uploading the document(s) required under Clause 4 and 5 of this policy shall be rejected.

6. Allotment of labour operations work to L&C Societies and WMCs- Before inviting e-tenders for labour operations for all the clusters in each district, Department shall give an open call to all the L&C societies and WMCs in the State. The Clusters with only labour operations including PEG godowns, shall first be offered to the L & C Societies and WMCs on the following terms and conditions:


A. The L&C societies and WMCs must meet the general and technical qualification criteria as set out in Clause 4 and 5 of this policy.

B. All the L&C societies and WMCs willing to perform the labour operation shall have to submit an application in the prescribed format on the e-portal of the department within the period prescribed in NIT. No L&C societies and WMC shall be considered for work allotment thereafter in terms of this clause.

C. At the time of submitting on-line tender under this Clause, every L & C Society and WMC applying for labour operations shall have to deposit an earnest money at the rate of Rs 1.00 (One Rupee) per M.T. of the capacity of the cluster applied for.

D. The labour work shall be quoted and awarded at the basic PR-66 rate for the year 2022 or the awarded rates of 2020-21 for that particular cluster, whichever is less. No premium shall apply in this case.

Further, if more than one L&C society and/or WMCs apply to perform a work for the same cluster, then the selection of the society or WMC shall be made by draw of lots carried under videography.

 E. The L&C societies or WMCs selected for the allotment of labour operations work for a particular cluster, shall execute an agreement with the District Managers of concerned purchasing agencies at that center (s).

F. Only the L&C societies and WMCs selected for performing labour work under this clause, shall be allowed to deposit the requisite amount of security money @ Rs.2-00 (Rupees Two) per M.T. with the concerned agency. Further, the security deposit of such L&C societies and WMCs will be adjusted from their running bills.

G. Where no L&C society or WMC submits an application on the e-portal of the Department in prescribed period, then E-tender(s) shall be invited from other tenderers for such clusters. Even during this process, the L&C societies and WMCs will be free to participate and compete with the other tenderer. However, in such cases, they shall be treated at par with other participating tenderers, for allotment of work.

7. Procedure for inviting/submission and finalization of tender(s):

A. General:

(1) Tender is not transferable, to any other person.

(2) All Tenders on the behalf of all the Procuring agencies in Punjab State including FCI shall be invited by/ addressed to the Convener of the District Tender Committee, i.e. District Food and Supplies Controller of the concerned district.

(3) No Tender shall be accepted in physical form. All the tenders shall be uploaded online with the required documents within the date and time specified in the advertisement or up to the extended date and time, if it is so.


(4) Tenders shall be invited cluster wise, irrespective of number of agencies involved in the cluster. District Food and Supplies Controller in consultation with the District Managers of all the procuring agencies, shall make a list of different clusters (Group of mandis) depending upon the geographical location, proximity, the arrival of wheat and paddy in previous year and their distance from storage points/rice mills. The concerned DFSC will ensure that the clusters should be made in such a way so as to incur minimum expenditure on transportation of food grains. Clusters once made should not be ordinarily changed. However, in compelling circumstances if restructuring/alteration in clusters is necessary, it may be done, with the prior approval of concerned Deputy Director (Field), subject to the condition that no change shall be allowed in such clusters whose tenders have been finalized. District Controller, Food and Civil supplies and District Managers of agencies will be responsible for any extra expenditure incurred on transportation of foodgrains due to criss-cross movement of foodgrains because of wrong formation/change of clusters. The list of clusters along with capacity of each cluster shall be pasted at the notice board of concerned DFSC office and also uploaded on the e-tendering website. Capacity of each cluster will be taken as per actual arrival of wheat in mandis of the cluster during previous year.

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- (5) The entire tender process shall be completed through e-tender on the website of e-tender portal of Punjab Government, i.e. <https://eproc.punjab.gov.in>. For this purpose, every tenderer shall have to register himself on the above website and also possess valid digital signature and encryption signature certificate. In case of any difficulty in tendering or clarification, the tenderers may contact helpline no. 0172-2970263, 0172-2970284 or e-mail at support-eproc@nic.in or eproc.punjab.gov.in. (Instructions attached Annexure-2)
- (6) The tenderer who has been blacklisted by any Procurement Agency, shall not be eligible to participate in the tender process, during the **currency** of such blacklisting. If at a later stage, any tenderer is found to be blacklisted, his technical as well as financial bid shall be rejected and the earnest money and security (if any) deposited by him shall be forfeited.

B. Cost of Tender:

- (1) The cost of online tender form shall be charged at the rate of *Rs. 1,000/-* (Rupees One Thousand) per tender form per cluster/PEG godown which shall be paid online, through payment gateway of the e-tender portal. The cost of tender form shall be non-refundable and shall be deposited in the account of respective DM Pungrain-cum-DFSC in the first instance which shall be transferred to the account of Director Food & Civil Supplies Punjab, Chandigarh after the completion of the tender opening process. All expenditure incurred on advertisements for inviting tenders shall be met out of the cost of tender forms so collected. All receipts on a/c of forfeiture of EMD, security and surplus amount after meeting out the expenses on advertisements shall be deposited in the State Treasury & not retained by SPAs. After completion of tender process, DM Pungrain-cum-DFSC shall submit all the detailed account of tender fee so received to the Additional Director (F&A) cum-Controller Food Accounts.

-  (2) The proof of deposit/receipt with UTR number shall be uploaded along with the technical bid. The tender of the tenderer who does not upload proof of payment of cost of tender form will be summarily rejected during the evaluation of technical bid.

C. Bid Evaluation:

1. All the bids shall be submitted in two bid system i.e. technical bid and financial bid for all the districts.

2. Tender form uploaded without attaching/uploading the document(s) required under this policy shall be rejected.
3. Tenderer has to submit the financial bid for a cluster/PEG godown, on the basis of the rates of PR-66 (Annexue-I) as follows :
 - (i) No premium beyond 75% of the basic rates shall be allowed for labour work.
 - (ii) For cartage, no premium beyond 120 % of the basic rates shall be allowed.
 - (iii) Tenderer applying for combined Labour & Cartage work shall have to quote separate rates for labour and cartage.
- (1) All tenders received in time shall be opened in the presence of all the members of the committee and in the presence of tenderers who would prefer to participate on the date, time and place specified in advertisement or notified by the Chairman of District Tender Committee. No separate correspondence shall be made in this regard.

i. Technical Bid Evaluation:

- (1) The technical bid will be opened first and evaluated for required general and technical qualifications.
- (2) All the members of District tender committee must sign (along with designation and date) on all downloaded technical bids and documents as well as documents submitted by the tenderer for evaluation.
- (3) The technical bid will be rejected for those tenderers who do not fulfill required general and technical qualifications.
- (4) Conditional tenders shall out rightly be rejected and the procedures & guidelines laid in the "The Punjab Transparency in Public Procurement Act, 2019" shall be adhered to.
- (5) District Tender Committee will draw proceedings for technical evaluation of bids and record reasons for rejection of all the rejected technical bids. The tenderers whose technical bids have been rejected will be informed about the reasons of rejection by the committee within 24 hours of such rejection.

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ii. Financial Bid Evaluation:

1. The financial bid shall be opened only for those tenderers, whose technical bid has been accepted.
2. The tenderer whose rate is lowest will be declared as L-1, and District tender committee will finalize the rates with L-1 only. If during finalization, tenderer does not agree to work on the basic rates given in PR-66, and tender is not finalized, efforts shall be made to allow minimum premium on the basic rates.
3. If the committee feels that the rates of L-1 are still on higher side, and L-1 is not interested to do the work at the offered rates, the committee may cancel the tender and invite fresh tender.

iii. Single Bid/Non-responsive Tender:

1. If in the first call for tenders, single bid is received for a particular cluster(s), the District Tender Committee shall not open the single bid in the first instance. The tender process for such cluster(s) shall be cancelled. Before issuing the second or subsequent invitations or bids, the District Tender Committee may review the cluster formation (increase or decrease its size) to bring higher degree of competition among the tenderers. If during second or any subsequent invitation again a single tender is received then District Tender Committee shall open the single bid and negotiate with the tenderer to bring the rates to the minimum possible.
2. In case the District Tender Committee fails to get any bid even after repeated tendering (minimum three attempts), it may assign the work of transportation to Commission agents /Rice Millers /Any other agency on nomination basis at basic rates of PR-66.

D. Letter of Award to successful tenderer:

1. District Tender Committee will draw proceedings of financial evaluation of bids and record full justification of the rates of labour and cartage and send its recommendations to the HQs. The rates finalized by the districts with reference to the PR-66 in their proceedings, shall be examined by the SLC, which shall decide the acceptability of the rates by taking into account the provisions of GFR.
2. The letter of award to the successful tenderer will be issued by the convener of the District Tender Committee immediately after the finalization/acceptance of the rates by the SLC.

3. In case, the rate approved by the SLC is lower than the bid rate of L-1 recommended by DTC, DTC should offer the rate approved by the SLC to L-1 and where L-1 refuses to work at that rate, DTC should offer that rate to L-2, L-3 & so on, as the case may be. In case, where all the bidders refuse to work at SLC approved rate, DTC should invite fresh tenders.
4. Successful tenderer shall have to execute an agreement with the concerned District Managers of agencies in the cluster(s) separately and the terms and conditions of this policy shall be deemed to have been incorporated by reference therein and will be binding on the parties to the agreement.


E. Payment to Contractor:

1. No payment shall be made to the tenderer prior to the approval of rates by the State Level Committee. All payments shall be made by the concerned District Manager, of the Food Procuring Agency, after making all the statutory deductions as per provisions of Income Tax Law or any other law of land.
2. The District Manager of the concerned agency shall reserve the right to recover any loss to state or agency, or any amount paid excess from the next or final bill(s) of the contractor and if it remains insufficient, from the security deposit.

8. Formation of the District Tender Committee: -

- A. The District Tender Committee shall have following permanent members:

1	Deputy Commissioner or an officer not below the rank of Deputy Director, Food and Civil Supplies.	Chairman
2	District Managers of all the Food Procuring Agencies, including FCI	Members
3	District Controller, Food and Civil Supplies	Member-Convener

-  B. All the tenders shall be opened in the presence of the Chairman and all the members including member-convener of the District Tender Committee. The Chairman and all the members of District Tender Committee will sign (along with date and designation) the tender form before and after finalization of the tender. The tender shall also be signed by the tenderer with full name of the tenderer written below signature. Final rate decided by the committee shall also be written in words. All cuttings/over-writings are to be attested by the Chairman.

9. Earnest Money Deposit for tenderers : (other than L&C and WMC allotted work under clause 6 of the policy) :

- A. At the time of submitting an on-line tender, every tenderer applying for labour, cartage or labour & cartage combined shall have to deposit an earnest money at the rate of Rs.2/- (Rupees two only) per M.T. capacity of the cluster, through payment gateway of e-tender portal, which shall be payable to the account of D.M. PUNGRAIN.
- B. At the time of technical evaluation, District Tender Allotment Committee shall compare the amount of EMD deposited by all tenderers with the bank statement and ensure that earnest money received is as per norms fixed above.
- C. If the earnest money is not as per the norms or has not been deposited, the tender shall be rejected without any consideration.
- D. Earnest Money Deposit shall not be adjusted in Security deposit. The EMD of unsuccessful bidders shall be returned by District Manager PUNGRAIN within 30 days of opening tender, through an Account payee cheque or RTGS. The EMD of Successful bidders shall only be returned within 30 days, after the date of deposit of required Security Amount and Execution of agreement with all the agencies falling in the cluster/clusters.
- E. No interest shall be payable on EMD.

10. Security Deposit for tenderers: (other than L&C and WMC allotted work under clause 6 of the policy) :

- A. The Successful Tenderer shall deposit a security amount @ Rs.5-00/- (Rupees five) per M.T. capacity of the Cluster, for which contract has been awarded, by Bank draft/RTGS in favour of M.D. of the concerned agency, within three days of date of letter of award, with the District Manager of concerned procurement agency, who will further transfer it through RTGS in the account of the Managing Director of the concerned agency.
- B. If the **Chairman of DTC** feels that circumstances are beyond the control of the successful tenderer, he/she may relax the above provision and allow him a further period up to three days.
- C. If a successful tenderer fails to deposit the security amount within the prescribed period/relaxed period, his tender shall be rejected, and he shall be liable to be blacklisted for a minimum period of three years from the date of such rejection/blacklisting after following due procedure as laid in clause 10(B) of this policy. In such cases the District Tender Committee shall reserve the right to negotiate with next lowest tenderer for allotment at the rates finalized with L-1.



D. No interest shall be paid on security deposit.

11. Liability of a Successful Tenderer: -

A. If a L&C society or WMC does not join work, refuses to work or fails to perform duties as per agreement and this policy, action will be taken as per clause 12 of this policy and a fresh tender will be invited for such cluster(s) in terms of 6(g) of the policy, as applicable.

B. If a successful tenderer other than a L&C society or WMC, after due acceptance of his tender, does not join work or refuses to work, the District Tender Committee shall have the right to get the work done at the approved rates of L-1, from next lowest tenderer i.e. L-2 and in case of refusal by L-2 from the L-3, and so on. While allotting the work to next tenderer, the district manager of the concerned agency will ensure full security deposit at the rate(s) prescribed in this policy. In case L-2, L-3 and so on are also not ready to work on the L-1 approved rates, then retendering will be done.

C. If a successful tenderer other than a L&C society or WMC, fails to perform his obligations within the stipulated period and is served with a show cause notice of 24 hours and the contractor gives in writing within the period of notice that he is unable to do the full work, then up to of 50% total work may be got done from the commission agents or rice millers at the L-1 approved rates. The contractor will not be entitled to any claim against the work so done by commission agents. The District Tender Committee shall pass appropriate speaking orders to this effect.

D. If the contractor, neither agrees to the above sub-clause nor performs his obligations within 24 hours of issuance of Show Cause Notice, then keeping in view the circumstances in the mandi, Inspector(s) of the purchase agency (ies), concerned AFSSO or FSO, and concerned official of the Mandi Board, together, will prepare a detailed report, adopting full transparency, witnessed by at least two commission agents, that the contractor in question (Mention Name of the contractor) has failed to perform his duty, as per the policy guidelines and agreement. In such a case, the entire work may be got done from the Commission Agents, L-2 or L-3 at L-1 approved rates. The contractor will not be entitled to any claim against the work so done by Commission Agents, L-2, L-3 or as the case may be. If the Commission agents, L-2 or L-3 also refuse to perform the job, the District Tender committee shall call fresh tenders.

E. In case of death of successful tenderer during the currency of his obligation, para 11 B shall be applicable.

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12. Service of notice, cancellation of work and blacklisting: If the tenderer does not join work, refuse to work or fails to perform duties as per agreement as explained in clause 11 (A to D) following procedure shall be adopted for cancellation of work, levy of penalty and blacklisting:-

- A. The District Manager of the concerned agency will inform the District Tender Committee through the concerned District Controller, Food and Civil Supplies (being its Convener) about the refusal of contractor to join the work or about the failure to perform duties as per agreement.
- B. Given the constraints of timelines attached to the procurement process, the District Controller, Food and Civil Supplies, acting on behalf of the District Tender Committee will immediately serve a show cause notice of 24 hours by email or SMS to the concerned contractor. Stipulated time of 24 hours will be counted from the time when email or SMS is sent to the contractor.
- C. The notice shall state the action contemplated i.e. cancellation of contract and /or blacklisting as well as the grounds/ prima facie material on which the proposed action is sought to be taken
- D. The show cause notice sent to contractor shall also provide an opportunity of hearing to the contractor before District Tender Committee.
- E. If the contractor neither replies to the show cause notice nor appears before the District Tender Committee within the stipulated time, then the District Tender Committee reserves the right to decide his/her case ex- parte.
- F. If District Tender Committee finds the reply of the contractor unsatisfactory, the District Tender Committee will pass detailed speaking order cancelling the work allotted to contractor after considering submission/representation of the contractor and/or blacklisting of the contractor.
- G. The District Tender Committee reserves the right of blacklisting which may be for upto period of 3 years, forfeiture of security of contractor and levying of penalty upto 2% of total value of the contract depending upon merit of each case

Note: *The total value of the contract referred to above on which the penalty is to be levied shall be calculated, taking into account the total amount what would have been payable to the contractor, had he performed the job in full.*

- H. All the firms, companies, societies, associations etc. having the same or any of the of the partners/ directors as of a firm, company, society or

association blacklisted by the District Tender Committee under the provisions of this policy shall also be blacklisted from participation in any of the tenders floated by any State Procuring Agency.

13. Refund of Security:

On completion of the term of the tender, the tenderer will submit a No Due Certificate, from all the agencies, before requesting for release of his security. No District Manager shall release the security deposited by the contractor, until the contractor submits NDC from all the agencies to him.

14. Measurement of Truck-able/Motor-able Distance:

The shortest route of truck-able / Motor-able distance between Storage point and mandi shall be measured on actual basis by the Inspector(s) of the concerned procuring agency(ies), and Assistant Food & Supplies Officer/Food & Supplies Officer of the department. The result of such measurement shall be duly signed by the above members, on the basis of which payment shall be made to the tenderer. The above committee shall be liable for the accurate measurement. If new storage points are taken on rent or constructed at any later stage, the rates approved for the cluster shall apply for transportation to such storage points. The distance shall be determined in the same manner as given above.

15. Grievance Redressal:- In order to ensure smooth transportation of food grains and redressal of grievances the following grievance redressal mechanism shall be followed in each district: -

A. The Deputy Commissioner concerned will appoint Assistant Commissioner (Grievance) as Grievance Officer to tackle on priority all such complaints from various tenderers which have the potential to create serious law and order situation during procurement season.

B. The Department of Home Affairs, Government of Punjab, will ensure to appoint a senior officer not below the rank of Superintendent of Police, in each district, to take action on complaints involving law and order situation and to provide adequate police arrangements where ever required.

16. Appeal:

The appeal against any orders of District Tender Committee shall lie before the Competent Authority or any other official delegated to do so by the competent authority within 30 days of the date of passing of such orders by the DTC. The appeal or second appeal against the orders of the competent authority shall lie

with Administrative Secretary, Department of Food, Civil Supplies and Consumer Affairs Punjab within 15 days of the date of passing of such orders by the Competent Authority.

17. Overriding effect:

This policy shall have an overriding effect over all the instructions/letters/policies issued earlier in this regard from time to time.

18. Miscellaneous:

If a situation so arises, which has not been covered under this policy, the matter may be referred to the Competent Authority, for appropriate redressal. The Decision of the Competent Authority shall be final and binding on parties.

19. Powers to interpret, issue instructions and make rules:

All the powers to interpret any clause /clauses in this policy, to issue instructions and make rules, shall lie with the Department of Food, Civil Supplies and Consumer Affairs, Punjab.

20. Savings:

The Competent Authority reserves the right to cancel any tender without assigning any reason, if it is in greater public interest to do so. Any amendment to this policy or supersession of this policy by a new policy shall be applicable to all tenders and /or contracts whether pending or otherwise.



GOVERNMENT OF PUNJAB
DEPARTMENT OF FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS

(PR 66)
PROVINCIAL RESERVE FORM -66
(MANDI PROFORMA)
YEAR 2022-23
PART -A (PREMIUM OPERATIONS)

LABOUR & CARTAGE CHARGES.

(a) Cartage charges :

Sr. No.	Slab	Distance from loading point to destination point.	Rate per MT (in Rupees)
1	Slab -1	> 0 ≤ 1K.M	35-00
2	Slab-2	> 1 ≤ 2 KM	42-00
3	Slab-3	> 2 ≤ 3 KM	49-00
4	Slab-4	> 3 ≤ 4 KM	56-00
5	Slab-5	> 4 ≤ 5 KM	63-00
6	Slab-6	> 5 ≤ 6 KM	70-00
7	Slab-7	> 6 ≤ 7 KM	77-00
8	Slab-8	> 7 ≤ 8 KM	84-00

Note: If the grains are transported by another long route on the basis of any of the reasons (i.e. road under repair, bund/strike, administrative reasons or non-ply of vehicle due to rain, etc.,) rates shall be payable only on the basis of declared shortest cartable distance measured by the committee under clause 15 of The Punjab Labour and Cartage Policy, 2022".

(b) **Labour Charges** : for twin operations of :

(1) Un-loading of bags from trucks/carts including stacking in godowns / railway platform /open chakkas.

(2) Loading of bags into trucks from godowns / railway platform / open chakkas including de-Stacking.

(Amount in Rupees)

Sr. No.	Descriptions		Rates of 30.00 Kg wheat bags (per 100 bags)	Rates 37.50 Kg Paddy bags (per 100 bags)	Rates of 50 Kg wheat/Rice bags (per 100 bags)
1	Unloading & Stacking	Upto 5 Stacks	162-00	174-00	194-00
		Above 5 Stacks	193-00	208-00	231-00
2.	Loading including De-stacking		162-00	174-00	194-00

PART -B (NON-PREMIUM OPERATIONS)

The contractor or casual labour, as the case may be, has to perform the work on the basic rates, without any premium, for the following operations:

a) **MANDI/PURCHASE CENTER OPERATIONS**

OPERATIONS TO BE PERFORMED BY ARHTIAS/ COMMISSION AGENTS.

Sr. No.	Particulars	
1	Unloading	As per rates notified by Punjab Mandi Board from time to time.
2	Power operated cleaning (per Sieve)	
3	Weighing & filling	
4	Stitching by Machine	
	Stitching Manual including sutli.	
5	Loading	

b) **PRESERVATION & MAINTENANCE OF ITEMS**

Sr. No.	Particulars	Rate
1	Replacement of Bags including all operations	Rs.189-00 (per 100 bags)
2	Monthly cleaning of godowns.	Rs. 8-00 per 100 bags actually stored
3	Opening & Closing of doors, windows at the time of fumigation including cost of material i.e clay, mud, govr & bhusa etc.	Rs.15-00 (Door) Rs.10-00 (Window / Roshan daan)

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C) BARDANA CHARGES (RATES OF JUTE/PP BAGS FOR PER BALE)

(Amount in Rupees)

Sr. No.	Particular	Rate per bale (for Jute bags)	Rate of PP bale (for 50 kg. bags)
1	Loading of bardana into trucks/carts when taking from other centres /States.	26-00	08-60
2	Un-loading of bardana from trucks/ carts/ wagons when taking from other centers/states.	26-00	08-60
3	Stacking of bardana in godowns.	26-00	08-60
4	Getting bardana out of godowns.	26-00	08-60

Note :The Rates of transportation for gunny bales, covers and tarpaulins will be given by weight as given in A(a).

b) STORAGE POINT OPERATION (Sale & Dispatches)

(Amount in Rupees)

Sr No.	Particulars	50 Kg bag rate per 100 bags	30 Kg bag rate per 100 bags
1.	Getting the bags out of godown/standardization if cartage & weighthment is not involved	51-00	41-00
2.	Dara, Paltai & opening of bags.	31-00	25-00
3.	Refilling of bags including sewing and weighing	158-00	127-00
	a) Re-filling	51-00	41-00
	b) Weighing	51-00	41-00
	c) Stitching	56-00	45-00
4.	Cleaning by power cleaner	96-00	77-00
5	Katla (bags actually weighted).	51-00	41-00
6	Changrai	14-00	12-00
7	Stitching after standardization	56-00	45-00
8	Miscellaneous services like repair of bags in godowns	27-00	22-00

c) MISCELLANEOUS

(Amount in Rupees)

Sr. No.	Particulars	Rate
1	Spreading of gas proof cover polythene cover/ Tarpaulins on stack of foodgrains.	40-00 (per Tarpaulin/ poly cover)
2	Removing of gas proof cover/polythene cover/ tarpaulins from stack of foodgrains.	40-00 (per Tarpaulin/ poly cover)
3	Loading /Unloading of polythene cover/ tarpaulins.	210-00 (per 100 pieces)
4	fumigation of foodgrains stacked in open and covered godowns	30-00 per stack
5	Cleaning stacks after chemical treatment	15-00 per stack
6	Spreading the wooden crates for stacking.	86-00 (per 100 crates)
7	Arranging collecting/stacking of wooden crates at the time of dispatch of Food grains.	86-00 (per 100 crates)
8	Loading and unloading of crates	167-00 (per 100 crates)

Note : The activities being carried in PEG godowns will not be covered under PR. 66 rates.

Annexure-A**SELF DECLARATION**

I.....S/o.....R/o
is
 hereby declared that I/my partner/Directors/Members/Family members has not
 incurred any of the following disqualifications:-

- i. Has/have been declared bankrupt/Insolvent.
- ii Has/have been blacklisted by any Govt./Semi Govt./Cooperative agency/Institution.
- iii Has/have been convicted with imprisonment for a period of more than three years in any criminal case by any court of law.
- iv Oves any amount due by way of recovery by any procurement agency & PAFC, pending on the date of submitting tender.

- v That requisite 'No Due Certificate' has been obtained from all the State Procurement Agencies (SPAs) as also from Punjab Agro Foodgrains Corporation (PAFC).

TOW

Name & Signature of declaring person

I hereby declare that the above said information/ statement is true and correct and noting has been concealed therein.

Dated:-

Place:-

Name & Signature of declaring person

Annexure 'B'

Affidavit

(Duly attested by the Executive Magistrate)

(Refer to Note-2 under Para-5(1)(C))

I, (Deponent) S/o
r/o

hereby declares that in case it is found, at any stage that a tender has been awarded at any other centre to the deponent or his firm/company etc. as the case may be in the State before the date of award of the instant tender, using the same list of workers/labourers or with common names of workers/labourers in the list uploaded by the deponent, the tender of the deponent shall be liable to be declared disqualified.

Deponent

Verification:

I hereby further declare that the above information/statement is true and correct and nothing has been concealed therein.

Deponent